

BYLAWS OF NORTH DODGE NEIGHBORHOOD ASSOCIATION

Adopted January 1995
Amended November 1, 2000
Amended May 6, 2006
Amended November 9, 2020

ARTICLE I. Name and Boundaries

The name of the organization shall be the North Dodge Neighborhood Association (NDNA). It shall encompass the area bounded on the south by Glenn St., on the east by Alvernon, on the north by Ft. Lowell, and on the west Palo Verde Alvernon.

ARTICLE II. Purposed and Objectives

Section 1. Purpose

The purpose of this organization is to provide information and open channels of communication for the membership of the North Dodge Neighborhood Association in order to promote the highest possible quality of life in this and other Tucson area neighborhoods.

Section 2. Objectives

- A.** To try to ensure that the neighborhood is a safe and desirable place to live, work, walk, bicycle and drive.
- B.** To try to provide a vehicle for neighborhood planning to enhance the safety and quality of life within the neighborhood.
- C.** To oppose the encroachment of high-rise developments, commercial intrusion and developments to streets which would measurably increase traffic and pedestrian hazards throughout the residential interior of the neighborhood.
- D.** To try to promote improvement in the safety and quality of life in the NDNA neighborhood through such means as the development of infrastructure (e.g. sidewalks and streetlights), traffic mitigation efforts, graffiti abatement and and provide information and assist in cleaning up the neighborhood as well as promote neighborhood cleanups.
- E.** To develop an informed membership and promote communication among members of the North Dodge Neighborhood Association through meetings, participation in neighborhood projects, communicate information of relevance to the neighborhood through such means as a website, newsletter, social media and when possible, by hosting information presentations by City, County and other presenters with information of relevance to the neighborhood and the goals of the NDNA.

Section 3. Conduct

The North Dodge Neighborhood Association and any Teams or sub-Committees will conduct itself in a neutral manner regarding politics or any issue that may be deemed controversial.

ARTICLE III. MEMBERSHIP

Section 1. Members

- A.** The membership of this association shall be residents, property owners or businesses within the neighborhood.

Associate membership is open to others who support the work of the Association.

B. Membership shall not be denied on the basis of views or opinions contrary to the goals and purposes of the association.

Section 2. Voting Members

A. A Full Voting Member shall be any adult (18 years of age or older) member of a household, property owner or a business owner within the boundaries of the neighborhood

ARTICLE IV. OFFICERS AND OTHER MEMBERS OF THE BOARD

Officers elected will consist of a co-equal Steering Committee of at least four members and no more than five but distinguished through Titles to comply with the City of Tucson's guidelines. The Steering Committee Members can use these Titles in communications or otherwise should they choose but ultimately have no more or no less authority than the other Committee members.

Should the North Dodge NA become large enough and with enough participation and events, it may warrant the Steering Committee to be responsible for their elected roles as outlined as Board Officers below.

The Board consists of the Officers (President, Vice President, Secretary and Treasurer) and up to one additional Member of the Board.

Section 1. President

The President shall call and preside at all meetings, and can act as official spokesperson for the association with the Ward III office, City and County representatives and others.

Section 2. Vice President

If the President is unavailable or unable to perform the duties of the office, the Vice President will assume the responsibilities of the President.

Section 3. Secretary

The Secretary shall transcribe the highlights of Neighborhood meetings and submit a permanent record to the city and keep records of any legal documents.

Section 4. Treasurer

The Treasurer shall keep all financial receipts and a permanent record of all financial business of the association. Should the Association start receiving donations, become a registered non-profit and/or begin needing/requiring a financial institution to hold and disburse funds, the Treasurer will be accountable for funds and transactions.

Section 5. Board Members

In addition to the Officers, there may be one additional Board Member. The Board will determine the title and duties of this Board Member.

The Board is responsible for approving expenditure of funds and may act on Association business in between scheduled meetings of the NDNA. The Board provides direction in policy and long-term goal planning. The Board will review proposed Bylaw amendments as needed.

ARTICLE V. ELECTIONS OF BOARD MEMBERS AND BOARD OFFICERS

Section 1. Nominations

Any full Voting Member of the North Dodge Neighborhood Association (NDNA) may be elected to the Board. Any full-voting member may self-nominate or be invited by an existing Board member to become a nominee. Nominations need to be secured 30 days prior to the meeting when elections will be held. Nominees need to be presented to the North Dodge voting membership at least seven days prior to the meeting in which elections will be held. This can be accomplished utilizing various means including a newsletter, social media, or the North Dodge website.

Section 2. Elections

Election of Board Members and Officers will take place at the NDNA Bi-Annual Election meeting. Full Voting Members are eligible to vote.

Section 3. Installation and Term of Office

A. Newly elected officers terms begin at the close of the Annual Meeting. All documents, records, and any materials pertaining to the duties of the office in the possession of the outgoing officers shall be submitted to the newly elected counterpart within seven days of the Annual meeting.

B. The officers of this association shall hold office for a term of two years or until their successors are elected. The term of office shall begin at the close of the Bi-Annual Election meeting where they were elected. A Board Member may be re-elected for consecutive terms.

Section 1. Resignation of Board Members

Any Board Member may resign from the Board at any time by giving written or verbal notice to another Board member.

Section 2. Vacancies on the Board

Any vacancies occurring on the Board can be filled by appointment of the Board.

Section 3. Removal of Board Members

A. The Board may, by majority vote, decide to remove any Board Member when that member has missed three meetings or has exhibited behavior inconsistent with the Association's purpose or the relevant rules and laws which govern its actions. In such case, the Board may send a written notice of removal.

B. Any officer may be removed from office for cause by a majority vote of two-thirds of the Full Voting Members.

ARTICLE VII. TEAMS

A. The Board shall have the power to appoint Ad-Hoc Committees/Teams to conduct work that is limited in scope and duration or to create Standing Committees/ Teams as necessary. The Committees/Teams may be chaired by any Voting Member of the Association appointed by the Board and will report on their activities to the Board through written and verbal communications to Board members.

ARTICLE VIII. MEETINGS

There will be at least a bi-annual meeting, with an allowable variance of sixty days or two months sooner or later from the last meeting. This will be at a time and place designated by the Board and the Board may call such other meetings as deemed necessary to conduct the business of the association. Meetings may be held more often if the Board chooses to do so.

A. The Full Voting Members present shall constitute a quorum. There will be no proxy voting. Members must be present to vote.

B. A majority vote is defined as half of the Full Voting Members present plus one, unless otherwise specified in these Bylaws.

C. At least a 7-day notice shall be provided in advance of any association meeting. Every effort will be made to notify all interested parties and members of the Association of upcoming meetings by such means as email, website announcements, social media, direct mailing, pamphlets, newsletters, the daily newspaper or announcements at regularly scheduled meetings.

D. All meetings will follow an agenda.

E. All non-Election meetings shall be open to any interested persons. Persons attending NDNA meetings shall observe rules of propriety, decorum and good conduct, and refrain from impertinent or slanderous remarks. Violation of this rule

shall result in such person(s) being barred from further audience before the Association.

F. Election meetings may be limited to only full voting members in attendance.

G. The North Dodge neighborhood does not have a meeting space within its boundaries but effort will be made to hold meetings open to all members at intervals between the bi-annual meetings. Utilization of technology might be used, a ramada a Brandi Fenton park might be reserved and/or the city of Tucson may provide a meeting space.

ARTICLE IX FISCAL RESPONSIBILITY

A. Expenditure of funds of the association may not be made without the approval of a majority of the Board Members.

B. Association Members may be reimbursed for actual and necessary expenses incurred in the performance of official duties.

C. Financial records and funds of the association may be reviewed at least once a year by any Board Member or a Full-Voting Member along with a Board Member. They should also be reviewed prior to a new Treasurer taking office.

ARTICLE X LIABILITY

A. No officer, representative, spokesperson or member shall have any financial liability for the association.

Article XI - BYLAWS

A. Any Full Voting Member may propose an amendment to these Bylaws by written submission to the Board at least two (2) months in advance of the NDNA Bi-Annual meeting.

B. The Board shall review the Bylaws and any proposed amendments to the Bylaws and make recommendations for appropriate changes for consideration at the Bi-Annual meeting of NDNA.

C. Notice of the meeting where Proposed amendments to the Bylaws will be voted on will be posted to the North Dodge website (<https://northdodgena.weebly.com>) and included in the emailed newsletter for all interested members at least seven working days in advance of the meeting where action is to be taken. A copy of the proposed amendments to the Bylaws will be included on the website and a link to them provided in the newsletter making them accessible to all voting members.

D. To be adopted, proposed amendments to the Bylaws must receive a majority vote of the NDNA Full Voting Members in attendance at the meeting.

ARTICLE XII. DISSOLUTION OF ASSOCIATION

This association may be dissolved by a super majority of two-thirds of the Full Voting Members present at a meeting called for that purpose. Any assets of the Association may be transferred to a successor organization or such other non-profit organization as designated by the Full Voting Members at the time of dissolution.

ARTICLE XIII. GENERAL

A. The rules in the current edition of Robert's Rules of Order shall govern the association, the Board of Directors and all subcommittees in all cases to which they apply and do not conflict with the specific provisions of these Bylaws or any special rules that the association may adopt.

B. If any part of the Bylaws or the application thereof is hereafter held invalid or unenforceable, the remainder shall not

be affected thereby, and only the affected portions are declared eliminated.

President - Robin Quinn_____ Date_____

Vice President - Taylor Devine _____ Date_____

Secretary - Frances Garcia_____ Date_____

Treasurer - Karen Kelsch _____ Date_____